

# EMPLOYMENT APPLICATION FORM

<b>Preferred Location:</b>		<b>Date available to commence:</b>	/ /
<b>Role applying for:</b>		<b>Salary Expectation:</b>	\$ _____ per week/annum
<b>Employment sought: (please tick)</b>	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time <input type="checkbox"/> Casual	<b>Number of hours sought for P/T or casual role:</b>	_____ average hrs per wk
<b>Availability (tick days):</b>	<input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun Please note: Anaconda trades 7 days a week (please specify any times you are not available to be rostered): _____ If no times and dates specified, it is expected you would be available to work		

## PERSONAL DETAILS – please use BLOCK letters

<b>Title:</b>	<input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Mr <input type="checkbox"/> Other _____		
<b>Given Names</b>		<b>Preferred Name:</b>	
<b>Family Surname</b>		<b>Date of Birth: (if under 21)</b>	/ /
<b>Residential Address</b>	_____ <i>Street Number    Street/Road Name    Town/ Suburb    Postcode</i>		
<b>Postal Address (if different to residential)</b>	_____ <i>Street Number    Street/Road Name    Town/ Suburb    Postcode</i>		
<b>Contact Details</b>	Home: (    )	Mobile:	
	email:		
<b>Residency status</b>	Are you a permanent resident of Australia? <input type="checkbox"/> Yes <input type="checkbox"/> No ➔	<b>If No:</b>	Work permit number: Conditions of work permit:
	Please Note: A copy of your passport and current visa must be attached to this form for application consideration.		
<b>Drivers Licence</b>	Do you hold a current drivers licence? <input type="checkbox"/> No <input type="checkbox"/> Yes ➔	<b>If Yes, place of issue</b>	

## WORKPLACE HEALTH & SAFETY

<b>Anaconda has a legal obligation to protect the health and safety of people in its place of work.</b> Do you have any physical/psychological condition(s) that would limit your ability to perform the following tasks?			
Lifting/moving/handling products or supplies including boxes of stock, packets of product, rolls of product, office equipment?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Interacting with customers/clients or other team members?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Standing and walking for periods of up to six hours	<input type="checkbox"/> Yes <input type="checkbox"/> No	Using point of equipment/computers to enter data?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Using hand held equipment including scanners office equipment?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Completing clerical tasks such as completing paperwork?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reaching above shoulder height?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Using manual or electric scissors to prepare product?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bending or twisting	<input type="checkbox"/> Yes <input type="checkbox"/> No	Using a ladder to access heights?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Pushing/pulling a trolley with stock/equipment?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Wrapping and packaging items/product?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Working in an air-conditioned environment? <input type="checkbox"/> Yes <input type="checkbox"/> No	Performing housekeeping duties such as cleaning <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have any physical or psychological condition that we need to be aware of to ensure we protect you or others safety at work? <input type="checkbox"/> No <input type="checkbox"/> Yes	
If yes, please specify the condition and how it may affect your work with us:	
<b>Trustworthiness and good character are inherent requirements of this position. Because of these requirements we need to ask to following questions. Any information supplied to the following questions (*) shall not be disclosed to a third party without your express consent?</b>	
* Have you been charged with any criminal offences, yet to be determined by a court?	<input type="checkbox"/> No <input type="checkbox"/> Yes
* If <b>yes</b> , please provide details:	
* Do you have any conviction(s) or finding(s) of guilt, as an adult, which are less than 10 years old, or as a juvenile which are less than 5 years old?	<input type="checkbox"/> No <input type="checkbox"/> Yes
* If <b>yes</b> , please provide sufficient details including the nature of the offence(s) and the date that the matter(s) were determined by the court.	

## CONDITIONS OF EMPLOYMENT

### Pre-employment screening

In consideration of Anaconda's evaluation of my suitability for employment, I hereby authorise the company or its agents to perform all checks of my credentials as allowed by law, including and not limited to, discussions with: nominated referees, managers, co-workers, business associates, or other individuals that the company, in its sole discretion, believes may have relevant information regarding my suitability for employment.

The company is granted permission to check references, to verify my previous employment and quality of work, and to conduct other employment checks as required including a criminal history check. Any offer of employment is conditional upon satisfactory results of pre employment screening including results received after my commencement date.

### Information supplied

I acknowledge and declare that all information and particulars supplied by me in this application and any other representations made by me to the company are complete and accurate in every detail.

I understand that should any information that I have provided be found to be false or misleading, or I have omitted to supply relevant information, my contract of employment may be summarily terminated without notice.

### Standards of work

I agree to support Anaconda's vision, values and customer promise: to comply with team member agreement requirements, company procedures and guidelines.

### Privacy Statement

At Anaconda when you join our VIP club, place an order, create a lay by, return product, or apply for a job we will collect personal information from you specific to that transaction. We assure you that information will be stored in our systems whilst the communications are current, will not be used for any other purpose after this time, and will not be discussed or disclosed to an outside company or third party, other than outlined above.

## ACKNOWLEDGEMENT OF ABOVE

Signature of applicant		Date	
Thank you for your application for employment. Due to the high level of applications received please note that only applicants' short- listed for interview will be contacted. Please advise if you provide permission for your application to be held on file for consideration for future positions.			
I give permission for my application to be held on file should a future suitable position become available			<input type="checkbox"/> Yes <input type="checkbox"/> No